

# U.S. PASSPORT

## INSTRUCTIONS ON HOW TO FILL OUT A PASSPORT APPLICATION WIZARD



**U.S. PASSPORT RENEWAL APPLICATION FOR ELIGIBLE INDIVIDUALS** ONE APPROVAL NO. 1405-0020 EXPIRATION DATE: 12-31-2013 ESTIMATED DURATION: 45 MIN

*Please Print Legibly Using Black Ink Only*

Attention: Read WARNING on page 1 of instructions.  
Please select the document(s) for which you are applying:  
☒ U.S. Passport Book ☐ U.S. Passport Card ☐ Both  
The U.S. passport card is not valid for international air travel. For more information see page 1 of instructions.  
☒ 25 Page Book (Standard) ☐ 52 Page Book (Non-Standard)  
Note: The 52 page option is for those who frequently travel abroad during the passport's validity period, and is recommended for applicants who have previously required the addition of visa pages.

1. Name (Last) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
 2. Date of Birth (mm/dd/yyyy) \_\_\_\_\_ 3. Sex ☐ M ☐ F 4. Place of Birth (City & State if in the U.S., or City & Country as it is presently known.) \_\_\_\_\_  
 5. Social Security Number \_\_\_\_\_ 6. Email Address (e.g. my\_email@domain.com) \_\_\_\_\_ 7. Primary Contact Phone Number \_\_\_\_\_  
 8. Mailing Address: Line 1: Street, RFD#, P.O. Box, or UPS \_\_\_\_\_  
 Address Line 2: Clearly label Apartment, Suite, or other unit if applicable \_\_\_\_\_  
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 ZF. \_\_\_\_\_  
 ZG. \_\_\_\_\_  
 ZH. \_\_\_\_\_  
 ZI. \_\_\_\_\_  
 ZJ. \_\_\_\_\_  
 ZK. \_\_\_\_\_  
 ZL. \_\_\_\_\_  
 ZM. \_\_\_\_\_  
 ZN. \_\_\_\_\_  
 ZO. \_\_\_\_\_  
 ZP. \_\_\_\_\_  
 ZQ. \_\_\_\_\_  
 ZR. \_\_\_\_\_  
 ZS. \_\_\_\_\_  
 ZT. \_\_\_\_\_  
 ZU. \_\_\_\_\_  
 ZV. \_\_\_\_\_  
 ZW. \_\_\_\_\_  
 ZX. \_\_\_\_\_  
 ZY. \_\_\_\_\_  
 ZZ. \_\_\_\_\_

I declare under penalty of perjury that the information furnished on this application is true and correct, and that I am not a U.S. citizen or national, or an individual who has been granted U.S. citizenship or nationality, or an individual who has been granted U.S. citizenship or nationality by the Department of Homeland Security.

FOR ISSUING OFFICE USE ONLY  
☐ Marriage Certificate Date of \_\_\_\_\_  
☐ Court Order Date Filed Court \_\_\_\_\_  
 From: \_\_\_\_\_  
 To: \_\_\_\_\_  
☐ Other: \_\_\_\_\_  
☐ Attached: \_\_\_\_\_

For Issuing Office Only: \$k Fee \_\_\_\_\_ Cd Fee \_\_\_\_\_ EF \_\_\_\_\_ Postage \_\_\_\_\_ Other \_\_\_\_\_

\* DS 82 B 12 2010 1 \*



### U.S. Embassy Seoul

**American Citizen Services (ACS)**

#### **Appointment Hours:**

8:45-11:15 am, M-F

1:00-3:00 pm, M,T,Th,F

#### **To make an appointment:**

[http://seoul.usembassy.gov/acs\\_appt.html](http://seoul.usembassy.gov/acs_appt.html)

**Closed:** Wednesday Afternoons

U.S. & Korean Holidays

#### **Local Address:**

**U.S. Embassy/ConsularSection/ACS**

188 Sejong-daero, Jongno-gu, Seoul 110-710, Korea

**Telephone:** (02)397-4114, DSN 721-4114

**Email:** [seoulinfoACS@state.gov](mailto:seoulinfoACS@state.gov)

**Website:** [http://seoul.usembassy.gov/acs\\_service.html](http://seoul.usembassy.gov/acs_service.html)



Open the Internet (<https://pptform.state.gov>) and you will get the screen below. Please check the box and “SUBMIT.”

TRAVEL.STATE.GOV  
A SERVICE OF THE BUREAU OF CONSULAR AFFAIRS  
U.S. Department of State

Application for U.S. Passport

Before you may enter your personal information to get a passport, you must review the Department of State's [Privacy and Computer Fraud and Abuse Acts Notices and Disclaimers](#).

This link opens a new page. Once you have read the notice and disclaimer, close that window and click on the box below to indicate you have read them.

☐ I have read the Privacy and Computer Fraud and Abuse Acts Notices and Disclaimers.

To report technical problems with this web site, please email us at [passportweb@state.gov](mailto:passportweb@state.gov)

**FIRSTGOV**  
Your First Step to the U.S. Government

This site is managed by the Bureau of Consular Affairs, U.S. Department of State. External links to other Internet sites should not be construed as an endorsement of the views contained therein. [Copyright Information](#) [Disclaimers](#)



Choose the service of your choice. If you are applying for the first time or renewing a passport, choose the first category and click “SUBMIT.”

PLEASE D

**What you'll need:**

- Most recent passport book (if applicable)
- Emergency contact information
- A printer
- [Adobe Acrobat Reader](#)

**Apply Online**

- Apply for an adult or minor passport for the first time
- Apply for a passport book, card, or both
- Renew an expired passport
- Update or correct passport information
- Replace a damaged or limited validity passport

**Add Visa Pages**

- Add blank visa pages to frequently used passports
- Add blank visa pages when traveling to countries that require several blank pages

**Report Lost or Stolen**

- Submit online a lost or stolen report for adults
- Fill out and print a lost or stolen report for minors

**Check Status**

- Check the status of a recently submitted passport application



**Please enter all data correctly. You must fill in all the required fields (those marked with a red asterisk\*) to move on to the next step.**

- ✓ Enter date of birth in numbers only (month should be entered as “01” instead of January)
- ✓ If you choose a country other than U.S., “State/Territory of Birth” will be automatically grayed out.
- ✓ If you do not have a Social Security number, enter 000-00-0000. If you already have a Social Security number (SSN) but do not remember your SSN, contact the Social Security Office in Manila by email ([fbu.manila@ssa.gov](mailto:fbu.manila@ssa.gov)) to inquire your SSN. Failure to provide your Social Security Number may result in significant processing delays of your application.
- ✓ If you choose a country other than U.S., “State” will be grayed out automatically on the mailing address page.
- ✓ We require an e-mail address and contact number, as we will send an automatic notification via email when the passport is ready.
- ✓ Enter your travel plans (if applicable).

First Name: *	Middle Name:
ADULT	
Last Name: *	Suffix:
PASSPORT	
Date Of Birth (MM/DD/YYYY): * ?	City Of Birth: * ?
01/23/1988	SEOUL
Country Of Birth: * ?	State/Territory Of Birth: * ?
KOREA	State Not Required
Social Security Number: * ?	
000-00-0000	
Sex: *	Height: *
<input checked="" type="radio"/> Male <input type="radio"/> Female	Feet: 6 Inches: 7
Hair Color: *	Eye Color: *
Brown	Brown
Occupation: * ?	Employer or School: ?
ENGLISH TEACHER	SEOUL ELEMENTARY SCHOOL



## Where should the passport be mailed?

Street Address/RFD#, P.O. Box, or URB: \*

123 EMBASSY RD

Street Address 2

(apartment, company, suite, unit, building or floor if applicable): ?

City: \*

SEOUL

Country: \*

KOREA

You can choose other countries besides USA

State: \*

State Not Required

Zip Code: \*

99999

In Care Of (e.g. In Care Of - Jane Doe): ?

Is This Your Permanent Address? \*

☐ Yes ☒ No

Please Enter your Permanent Address below:

Street Address/RFD#: \*

Apt./Suite:

### Your Email Address

Email Address: ?

SEOUL\_ACS@STATE.GOV

Please provide an e-mail address and contact number, as we will send an automatic notification via email when the passport is ready.

### Your Phone Number ?

Phone Number  
(no dashes):

0103974114

Type:

☐ Home ☐ Work ☒ Cell

+ Add Another Number

<< Previous

Next >>



## Travel Plans

Please complete this section with **known** or **anticipated** travel plans.

Date Of Your Trip (MM/DD/YYYY)?

12/24/2012

Duration Of Trip?

TWO WEEKS

Countries To Be Visited?

U.S.A.

**Note:** If you are traveling within two weeks, do not mail in your passport application. If you do, your application may not be completed before your travel date. Please call the National Passport Information Center at 1-877-487-2778 (TDD: 1-888-874-7793) to make an appointment to appear in person at a Passport Agency and receive expedited processing. The automated appointment system is available twenty-four hours a day, seven days a week

<< Previous

Next >>

**Step  
4**

Please enter your emergency contact information. Emergency contact needs to be someone in the United States. It can be your parents' or friends' information which we can refer to in case of an emergency. If you don't have emergency contact in the U.S., you may skip this page.

## Who should we contact in case of an emergency?

First & Last Name?

DEPARTMENT STATE

Street Address / RFD# Or P.O. Box?

1111 19TH STREET, NW SUITE 500

Apt/Suite#:

City?

WASHINGTON

State?

DC - DISTRICT OF COLUMBIA

Zip Code?

205221705

Telephone Number (no dashes)?

12029550114

Relationship?

GRANDFATHER

<< Previous

Next >>

**NEXT**

Please see the **Option 1** for adult passport renewal, **Option 2** for first-time adult passport, and **Option 3** for minor passport application (both first-time and renewal).

## Option 1 for adult passport renewal



For adult passport renewal, please fill in all the fields in the next few pages until you see “Passport Application Review” page.

Have you been issued any of the following? \*

☒ Passport Book   ☐ Passport Card   ☐ Both   ☐ None

**Passport Book**

Do you still have the book in your possession? \*

☒ Yes   ☐ No, it was Lost  
☐ Yes, but it was Damaged or Mutilated   ☐ No, it has been Stolen

NOTE! By selecting Yes you will be required to submit your book with your application.

The date your most recent passport book was issued (MM/DD/YYYY):

Your name as printed on your most recent book:

First and Middle Name:

Last Name:

Book number:

[<< Previous](#)   [Next >>](#)



### Your Most Recent Passport

Was the data printed correctly in your most recent document? \*

☐ No, it was printed incorrectly on my passport book  
☒ Yes, it was printed correctly

Has your name changed since your most recent document was issued? \*

☐ Yes, it has changed since I got my passport book  
☒ No, it has not changed since I was issued a document

[<< Previous](#)   [Next >>](#)



Are you known by other names?

Please enter an Alias (if applicable). If there are no other names you use, leave it blank and click "Next".

Other Names ?

Other First Name:

MINOR

Other Last Name:

PASSPORT

+ Add Another Name

<< Previous

Next >>



Please review the page carefully to confirm all information that you have entered is correct.

## Passport Application Review

Review the data below and make edits if needed

Name On Previous Passport Book: **ADULT PASSPORT**

Edit

Previous Passport Book Number: **123456789**

Book Issuance Date: **12/25/2005**

Book Still In Possession: **Yes**

Have Passport Card: **No**

Edit

Data Printed Incorrectly: **Yes, it was printed correctly**

Edit

Name Changed Since Document Issued: **No, it has not changed since I was issued a document**

Other Names: **MINOR PASSPORT**

Edit

Preview Form

<< Previous


Next >>





Please note that delivery option and additional options listed below are not available for overseas passport processing.

- ✓ A Passport Book refers to a regular passport and is valid for all international travel.
- ✓ The U.S. Passport Card can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry. The passport card cannot be used for international travel by air.

 **U.S. DEPARTMENT of STATE**  
Online Passport Application TRAVEL.STATE.GOV

[Need help with this Site?](#)

### Passport Products and Fees

Travel Document For ADULT APPLICANT

**Passport Options**

☒ **Passport Book (\$110):** [?](#) \$110

☐ 52 Page Book (Non-Standard)

The Non-Standard Passport 52-page book is for those who frequently travel abroad and is recommended for applicants who have previously required the addition of visa pages.

☐ **Passport Card (\$30):** [?](#)

The U.S. Passport Card **CANNOT** be used for international air travel. This travel document can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry.

☐ **Passport Book & Card (\$140):** [?](#)

**Processing Methods**

<input checked="" type="radio"/> Routine Service (FREE): <a href="#">?</a>	\$0
<input type="radio"/> Expedited Service (\$60): <a href="#">?</a>	
<input type="radio"/> Expedited at Agency Service (\$60): <a href="#">?</a>	

**Delivery Methods**

**Passport Book**

<input checked="" type="radio"/> Standard Delivery (FREE): <a href="#">?</a>	\$0
<input type="radio"/> Overnight Delivery (\$12.85): <a href="#">?</a>	

**Total Cost For ADULT APPLICANT:** \$110.00

**\*U.S. Government Employees and U.S. Military Personnel:** If your federal agency or military branch travel coordinator has instructed you to apply for a no-fee passport for official government travel, please *select Passport Book **ONLY*** and continue.

[<< Previous](#)

[Next >>](#)





Scroll to the bottom of the page below, “check” that you have read the steps, then click “Create Form” to generate your passport application form as a pdf file form . Once the form is generated, print the form.

### Next Steps

After reading and acknowledging your understanding of the instructions, you will be ready to generate your Passport Application form(s).

- 1 Print Your Application(s).**  
**DO NOT sign your DS-11** (Application for a U.S. Passport)  
[Click Here](#) to view **Printing Instructions**
- 2 How to Submit Your Application(s)**  
**You must appear in person at an Acceptance Facility or a Passport Agency with your DS-11.**  



Locate a Facility or Agency nearest you.

[Locate](#)

**NOTE:** If you are traveling within 2 weeks, you can make an appointment to apply at a Passport Agency by contacting the National Passport Information Center toll-free at 1-877-487-2778 (TDD: 1-888-874-7793). The automated appointment system is available 24/7.
- 3 What to Submit With Your Application(s)**



**One Recent Passport Photo**  
[Click here](#) to view details on submitting a passport photo



**Correct Passport Fees**  
Your total passport fees are: \$135.00  
  
See the [Passport Fees](#) for more information.



**Proof of U.S. Citizenship**  
Birth Certificate, Certificate of Naturalization, Consular Report of Birth Abroad, Citizenship Certificate or a previous U.S. passport. See Section 2 of [How to Apply in Person for a Passport](#).



**Proof of Identity**  
Valid Photo ID, like a Driver's License. [Click here](#) for more information on submitting Proof of Identity

☐ I have read and acknowledge the steps and information contained above.

#### 1. Create Form

This will generate your passport application(s) form as a pdf file. Review the .pdf file for accuracy and completeness. When finished, print this form.

[Create Form](#)

\* [Adobe Acrobat](#) is required

#### 2. Start New Application

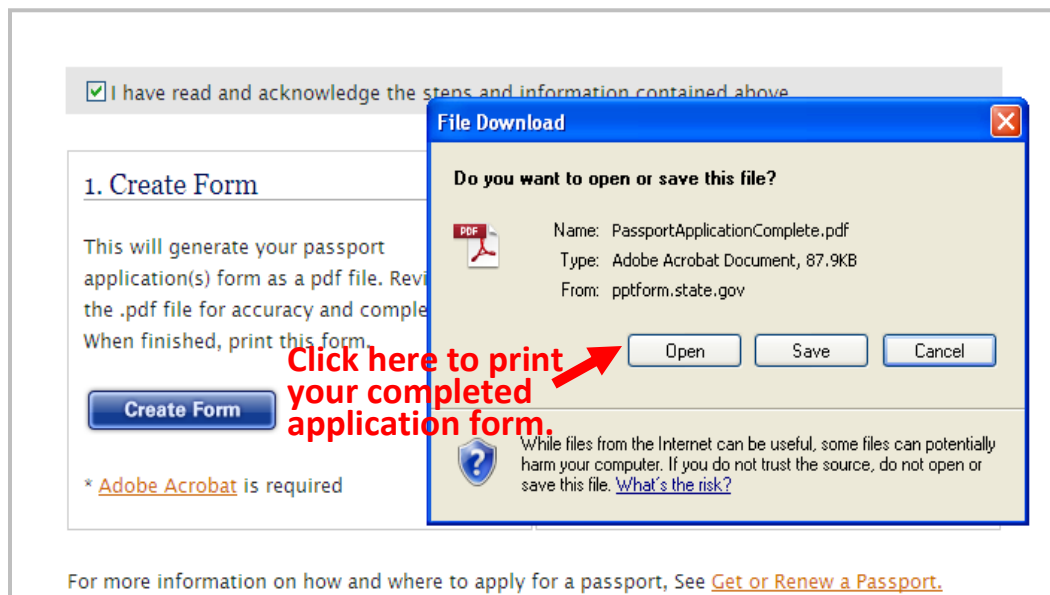
This will return you to the beginning of the Wizard so you may complete another form. Note: Please be sure to create your current form before proceeding.

[Start New Application](#)


For more information on how and where to apply for a passport, See [Get or Renew a Passport](#).



By clicking “Create Form”, you will see the pop-up window below:  
Select “Open” to generate your completed U.S. passport



Your application form should look like the screenshot below:

		<b>U.S. PASSPORT RENEWAL APPLICATION FOR ELIGIBLE INDIVIDUALS</b>	
Date of Application: _____			
<b>CAN I USE THIS FORM?</b>			
Complete the checklist to determine your eligibility to use this form			
I can submit my most recent U.S. passport book and/or U.S. passport card with this application.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
I was at least 16 years old when my most recent U.S. passport book and/or passport card was issued.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
I was issued my most recent U.S. passport book and/or passport card less than 15 years ago.	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

## Option 2 for first-time adult passport



If you are applying for a passport for the first time or if it's lost/stolen/damaged, fill out as below:

### Your Most Recent Passport

Have you been issued any of the following? \*

☐ Passport Book ☐ Passport Card ☐ Both ☒ None

<< Previous

Next >>



Click the "Next" button and enter your parents' information. Indicate marital status, enter your spouse's information (if applicable).

#### Mother/Father/Parent

☐ Unknown

First Name: \*

LOST

Middle Name:

Last Name (at Parent's Birth): \*

PASSPORT

Date Of Birth (MM/DD/YYYY): ?

01/23/1955

Place Of Birth: ?

KOREA

Sex: \*

☒ Male ☐ Female

U.S. Citizen: \* ?

☒ Yes ☐ No

#### Mother/Father/Parent

☐ Unknown

First Name: \*

DAMAGED

Middle Name:

Last Name (at Parent's Birth): \*

PASSPORT

Date Of Birth (MM/DD/YYYY): ?

12/25/1957

Place Of Birth: ?

USA

Sex: \*

☐ Male ☒ Female

U.S. Citizen: \* ?

☒ Yes ☐ No

#### Spouse

Have You Ever Been Married? \* ?

☒ Yes ☐ No

Spouse's Or Former Spouse's Full Name: \* ?

MUTILATED PASSPORT

Date Of Birth (MM/DD/YYYY): \* ?

07/04/1977

Place Of Birth: \* ?

USA

U.S. Citizen: \* ?

☒ Yes ☐ No

Date Of Most Recent Marriage (MM/DD/YYYY): \* ?

12/25/2005

Have you ever been widowed or divorced? \* ?


☐ Yes ☒ No

<< Previous


Next >>



Are you known by other names? **Please enter an Alias (if applicable). If there are no other names you use, leave it blank and click "Next".**

Other Names 

Other First Name:  Other Last Name:

 Add Another Name

[<< Previous](#) [Next >>](#)



Please review the page carefully to confirm all information that you have entered is correct.

## Passport Application Review

Review the data below and make edits if needed

Name On Previous Passport Book: **ADULT PASSPORT**

 Edit

Previous Passport Book Number: **123456789**

Book Issuance Date: **12/25/2005**

Book Still In Possession: **Yes**

Have Passport Card: **No**


 Edit

Data Printed Incorrectly: **Yes, it was printed correctly**

 Edit

Name Changed Since Document Issued: **No, it has not changed since I was issued a document**

Other Names: **MINOR PASSPORT**

 Edit

[Preview Form](#)


[<< Previous](#)

[Next >>](#)



Please note that delivery option and additional options listed below are not available for overseas passport processing.

- ✓ A Passport Book refers to a regular passport and is valid for all international travel.
- ✓ The U.S. Passport Card can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry. The passport card cannot be used for international travel by air.

 **U.S. DEPARTMENT of STATE**  
Online Passport Application TRAVEL.STATE.GOV

[Need help with this Site?](#)

### Passport Products and Fees

Travel Document For ADULT APPLICANT

**Passport Options**

☒ **Passport Book (\$110):** [?](#) \$110

☐ **52 Page Book (Non-Standard)**  
The Non-Standard Passport 52-page book is for those who frequently travel abroad and is recommended for applicants who have previously required the addition of visa pages.

☐ **Passport Card (\$30):** [?](#)  
The U.S. Passport Card **CANNOT** be used for international air travel. This travel document can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry.

☐ **Passport Book & Card (\$140):** [?](#)

**Processing Methods**

☒ **Routine Service (FREE):** [?](#) \$0

☐ **Expedited Service (\$60):** [?](#)

☐ **Expedited at Agency Service (\$60):** [?](#)

**Delivery Methods**

**Passport Book**

☒ **Standard Delivery (FREE):** [?](#) \$0

☐ **Overnight Delivery (\$12.85):** [?](#)

**Additional Fees**

☐ **File Search (\$150):** [?](#)

☐ **Acceptance Fee:** [?](#) \$25

**Total Cost For ADULT APPLICANT:** \$135.00

\* **U.S. Government Employees and U.S. Military Personnel:** If your federal agency or military branch travel coordinator has instructed you to apply for a no-fee passport for official government travel, please *select Passport Book ONLY* and continue.

[<< Previous](#) [Next >>](#)

Optional: Check box for additional pages

Delivery and Additional Options are not available for passports when you apply from outside the United States.



Scroll to the bottom of the page below, “check” that you have read the steps, then click “Create Form” to generate your passport application form as a pdf file form . Once the form is generated, print the form.


Must check box

Click here

### Next Steps

After reading and acknowledging your understanding of the instructions, you will be ready to generate your Passport Application form(s).


- 1 Print Your Application(s).**  
**DO NOT sign your DS-11** (Application for a U.S. Passport)  
[Click Here](#) to view **Printing Instructions**
- 2 How to Submit Your Application(s)**  
**You must appear in person at an Acceptance Facility or a Passport Agency with your DS-11.**  




Locate a Facility or Agency nearest you.

[Locate](#)


**NOTE:** If you are traveling within 2 weeks, you can make an appointment to apply at a Passport Agency by contacting the National Passport Information Center toll-free at 1-877-487-2778 (TDD: 1-888-874-7793). The automated appointment system is available 24 / 7.
- 3 What to Submit With Your Application(s)**




**One Recent Passport Photo**  
[Click here](#) to view details on submitting a passport photo



**Correct Passport Fees**  
Your total passport fees are: \$135.00  
  
See the [Passport Fees](#) for more information.



**Proof of U.S. Citizenship**  
Birth Certificate, Certificate of Naturalization, Consular Report of Birth Abroad, Citizenship Certificate or a previous U.S. passport. See Section 2 of [How to Apply in Person for a Passport](#).



**Proof of Identity**  
Valid Photo ID, like a Driver's License. [Click here](#) for more information on submitting Proof of Identity

☐ I have read and acknowledge the steps and information contained above.

#### 1. Create Form

This will generate your passport application(s) form as a pdf file. Review the .pdf file for accuracy and completeness. When finished, print this form.

[Create Form](#)

\* [Adobe Acrobat](#) is required

#### 2. Start New Application

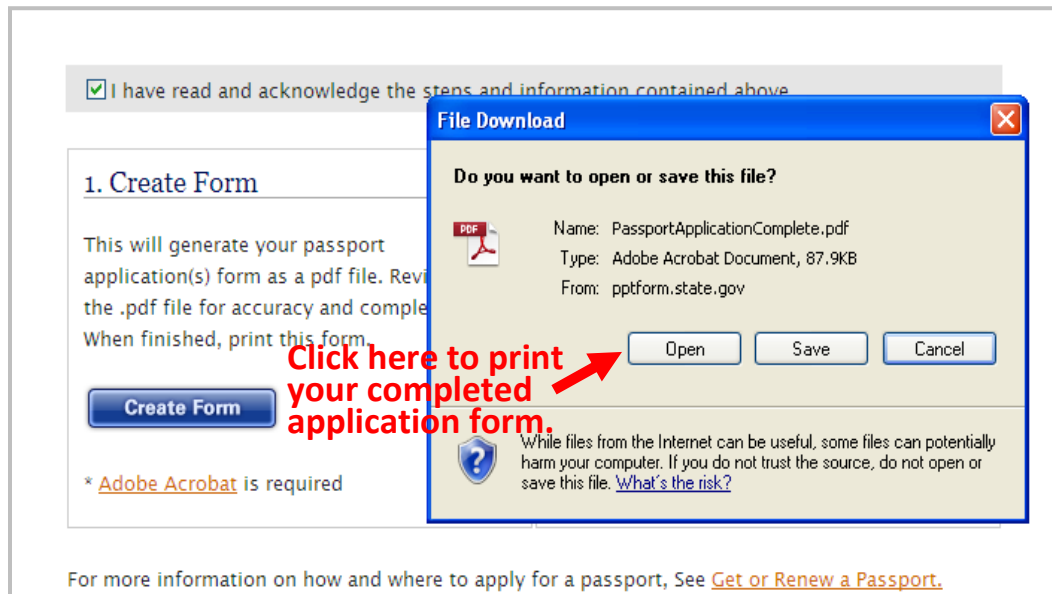
This will return you to the beginning of the Wizard so you may complete another form. Note: Please be sure to create your current form before proceeding.

[Start New Application](#)

For more information on how and where to apply for a passport, See [Get or Renew a Passport](#).



By clicking “Create Form”, you will see the pop-up window below:  
Select “Open” to generate your completed U.S. passport application form.



Your application form should look like the screenshot below:

The screenshot shows the top portion of a U.S. passport application form. At the top left is the U.S. Department of State seal. The title "APPLICATION FOR A U.S. PASSPORT" is centered. Below the title, it says "PLEASE DETACH AND RETAIN THIS INSTRUCTION SHEET FOR YOUR RECORDS". There are two lines for "I applied: Place: \_\_\_\_\_" and "Date: \_\_\_\_\_". Below these is a yellow box with the heading "FOR INFORMATION, QUESTIONS, AND INQUIRIES:". The text inside the box reads: "Please visit our website at [travel.state.gov](http://travel.state.gov). In addition, you may contact the National Passport Information Center (NPIC) toll-free at 1-877-487-2778 (TDD: 1-888-874-7793) or by email at [NPIC@state.gov](mailto:NPIC@state.gov). Customer Service Representatives are available Monday-Friday 8:00a.m.-10:00p.m. Eastern Time (excluding federal holidays.) Automated information is available 24/7." At the bottom of the form, there is a line of text: "U.S. PASSPORTS, EITHER IN BOOK OR CARD FORMAT, ARE ISSUED ONLY TO U.S. CITIZENS OR NON-CITIZEN NATIONALS. EACH PERSON..."

## Option 3 for minor passports under age 16



If you are applying for a passport for minor passport renewal or baby's first passport, fill in all the required fields (\*) and click "NEXT".

**Your Most Recent Passport**

Have you been issued any of the following? \*

☒ Passport Book    ☐ Passport Card    ☐ Both    ☒ None

<< Previous    Next >>

**If you check one of these, you will see the screen below:**

**If you check here, you will skip the screen below and go directly to the next**

**Passport Book**

Do you still have the book in your possession? \*

☒ Yes    ☐ No, it was Lost  
☐ Yes, but it was Damaged or Mutilated    ☐ No, it has been Stolen

NOTE! By selecting Yes you will be required to submit your book with your application.

The date your most recent passport book was issued (MM/DD/YYYY):

Your name as printed on your most recent book:

First and Middle Name:

Last Name:

Book number:

<< Previous    Next >>





Enter your parents' information. Indicate marital status, enter your spouse's information (if applicable).

**Mother/Father/Parent** ☐ Unknown

First Name: \*  Middle Name:  Last Name (at Parent's Birth): \*

Date Of Birth (MM/DD/YYYY):  Place Of Birth:  Sex: \* ☒ Male ☐ Female U.S. Citizen: \* ☒ Yes ☐ No

---

**Mother/Father/Parent** ☐ Unknown

First Name: \*  Middle Name:  Last Name (at Parent's Birth): \*

Date Of Birth (MM/DD/YYYY):  Place Of Birth:  Sex: \* ☐ Male ☒ Female U.S. Citizen: \* ☒ Yes ☐ No

---

**Spouse**

Have You Ever Been Married? \* ☒ Yes ☐ No

Spouse's Or Former Spouse's Full Name: \*

Date Of Birth (MM/DD/YYYY): \*  Place Of Birth: \*  U.S. Citizen: \* ☒ Yes ☐ No

Date Of Most Recent Marriage (MM/DD/YYYY): \*

Have you ever been widowed or divorced? \* ☐ Yes ☒ No



**Are you known by other names?** Please enter an Alias (if applicable). If there are no other names you use, leave it blank and click "Next".

**Other Names**

Other First Name:  Other Last Name:



Please review the page carefully to confirm all information that you have entered is correct.

## Passport Application Review

Review the data below and make edits if needed

Name Provided: **MINOR APPLICANT**

 Edit

Date Of Birth: **01/01/2000**

Place Of Birth: **US, ID**

Social Security Number: **123-45-6789**

Sex: **Female**

Height: **3FT. 6IN.**

Hair Color: **Brown**

Eye Color: **Brown**

Occupation: **STUDENT**

Employer:

Mailing Street Address: **US**

 Edit

Mailing Street Address 2:

City: **US**

Country: **USA**

State: **NE**

Zip Code: **123456**

In Care Of:

Data Printed Incorrectly: **Yes, it was printed correctly**

 Edit

Name Changed Since Document Issued: **No, it has not changed since I was issued a document**

Mother/Father/Parent: **Unknown**

 Edit

Mother/Father/Parent: **Unknown**

 Edit

Married: **No**

 Edit

Other Names:

 Edit

[Preview Form](#)

[<< Previous](#)

[Next >>](#)



Please note that delivery option and additional options listed below are not available for overseas passport processing.

- ✓ A Passport Book refers to a regular passport and is valid for all international travel.
- ✓ The U.S. Passport Card can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry. The passport card cannot be used for international travel by air.

U.S. DEPARTMENT of STATE  
Online Passport Application  
TRAVEL.STATE.GOV

Need help with this Site?

### Passport Products and Fees

Travel Document For MINOR APPLICANT

Passport Options

☒ **Passport Book (\$80):** \$80

☐ 52 Page Book (Non-Standard)  
The Non-Standard Passport 52-page book is for those who frequently travel abroad and is recommended for applicants who have previously required the addition of visa pages.

☐ **Passport Card (\$15):** \$15  
The U.S. Passport Card **CANNOT** be used for international air travel. This travel document can be used to enter the United States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry.

☐ **Passport Book & Card (\$95):** \$95

Processing Methods

☒ **Routine Service (FREE):** \$0

☐ Expedited Service (\$60): \$60

☐ Expedited at Agency Service (\$60): \$60

Delivery Methods

**Passport Book**

☒ **Standard Delivery (FREE):** \$0

☐ Overnight Delivery (\$12.85): \$12.85

Additional Fees

☐ **File Search (\$150):** \$150

Acceptance Fee: \$25

**Total Cost For MINOR APPLICANT: \$105.00**

Optional: Check box for additional pages

Delivery and Additional Options are not available for passports when you apply from outside the United States.

**\*U.S. Government Employees and U.S. Military Personnel:** If your federal agency or military branch travel coordinator has instructed you to apply for a no-fee passport for official government travel, please select *Passport Book ONLY* and continue.

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Next >>



Scroll to the bottom of the page below, “check” that you have read the steps, then click “Create Form” to generate your passport application form as a pdf file form . Once the form is generated, print the form.

### Next Steps

After reading and acknowledging your understanding of the instructions, you will be ready to generate your Passport Application form(s).

- 1 Print Your Application(s).**  
**DO NOT sign your DS-11** (Application for a U.S. Passport)  
[Click Here](#) to view **Printing Instructions**

- 2 How to Submit Your Application(s)**  
You must appear in person at an Acceptance Facility or a Passport Agency with your DS-11.  
 Locate a Facility or Agency nearest you.  
[Locate](#)  
**NOTE:** If you are traveling within 2 weeks, you can make an appointment to apply at a Passport Agency by contacting the National Passport Information Center toll-free at 1-877-487-2778 (TDD: 1-888-874-7793). The automated appointment system is available 24/7.

- 3 What to Submit With Your Application(s)**
  -  **One Recent Passport Photo**  
[Click here](#) to view details on submitting a passport photo
  -  **Correct Passport Fees**  
Your total passport fees are: \$135.00  
See the [Passport Fees](#) for more information.
  -  **Proof of U.S. Citizenship**  
Birth Certificate, Certificate of Naturalization, Consular Report of Birth Abroad, Citizenship Certificate or a previous U.S. passport. See Section 2 of [How to Apply in Person for a Passport](#).
  -  **Proof of Identity**  
Valid Photo ID, like a Driver's License. [Click here](#) for more information on submitting Proof of Identity

**Must check box**

☐ I have read and acknowledge the steps and information contained above.

**Click here**

#### 1. Create Form

This will generate your passport application(s) form as a pdf file. Review the .pdf file for accuracy and completeness. When finished, print this form.

[Create Form](#)

\* [Adobe Acrobat](#) is required

#### 2. Start New Application

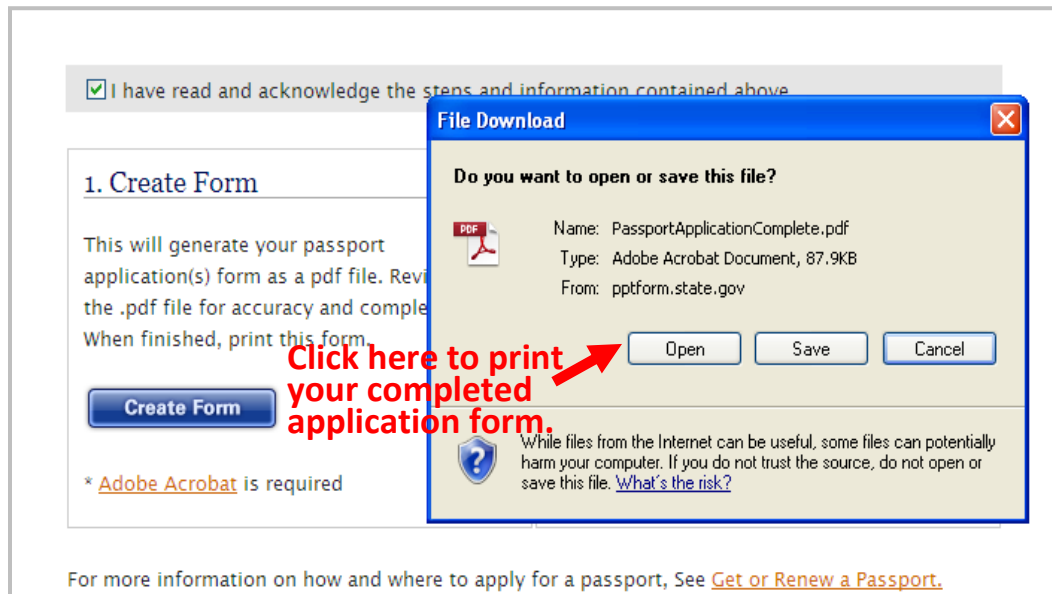
This will return you to the beginning of the Wizard so you may complete another form. Note: Please be sure to create your current form before proceeding.

[Start New Application](#)


For more information on how and where to apply for a passport, See [Get or Renew a Passport](#).



By clicking “Create Form”, you will see the pop-up window below:  
Select “Open” to generate your completed U.S. passport



Your application form should look like the screenshot below:

 **APPLICATION FOR A U.S. PASSPORT**

PLEASE DETACH AND RETAIN THIS INSTRUCTION SHEET FOR YOUR RECORDS

I applied: Place: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR INFORMATION, QUESTIONS, AND INQUIRIES:**

Please visit our website at [travel.state.gov](http://travel.state.gov). In addition, you may contact the National Passport Information Center (NPIC) toll-free at 1-877-487-2778 (TDD: 1-888-874-7793) or by email at [NPIC@state.gov](mailto:NPIC@state.gov). Customer Service Representatives are available Monday-Friday 8:00a.m.-10:00p.m. Eastern Time (excluding federal holidays.) Automated information is available 24/7.

U.S. PASSPORTS, EITHER IN BOOK OR CARD FORMAT, ARE ISSUED ONLY TO U.S. CITIZENS OR NON-CITIZEN NATIONALS. EACH PERSON